



DEPARTMENT OF THE AIR FORCE  
65TH MISSION SUPPORT GROUP (USAF)  
LAJES FIELD AZORES PORTUGAL

12 November 2015

MEMORANDUM FOR: Prospective Contractors

FROM: 65 Contracting Squadron /LGCB  
Bldg. T-615  
Lajes Field, Azores, Portugal

SUBJECT: ESTABLISHMENT OF BLANKET PURCHASE AGREEMENT (BPA)

1. This Contracting Squadron is interested in establishing a pre-priced blanket purchase agreement for Sports Official Service for Lajes Field, Azores, Portugal.
2. If your company is interested in providing a proposal, please review the Statement of Work and Price List as attachments to this letter. The time specified for receipt of offers is 20 November 2015 by 16:00 hrs. (local time). Please provide the company name, address, telephone number and the point of contact for the company, with your proposal.
3. The Blanket Purchase Agreement will be established with the responsible offerors who meets the certification requirements outlined in the performance work statement (PWS) and has the lowest price. In reference to the proposal, the offeror has to provide pricing on all line items identified on the price list.
4. Offerors must be registered in the Central Contractor Registration (CCR). Offeror may obtain information on registration via the internet at <http://www.ccr.gov> or by calling 269-961-5757. In order to register in CCR, offerors must first obtain a DUNS number by contacting Duns and Bradstreet at 21 350 0300 and must also obtain a NATO Cage code by contacting Ministerio da Defesa at 21 302 7344 or request by e-mail to the e-mail address [ncbptncage@dgaed.mdn.gov.pt](mailto:ncbptncage@dgaed.mdn.gov.pt).
5. Please provide your proposal to SSgt Taylor W. Haile, via fax at + 351 295 57 3210 or email to [taylor.haile@us.af.mil](mailto:taylor.haile@us.af.mil).
6. If you have any questions or concerns please contact SSgt Taylor W. Haile at +351 295 57 3148 or e-mail address shown above.

TAYLOR W. HAILE, SSGT, USAF  
Contracting Officer

Attachments:

1. Statement of Work
2. Price List